



STATE OF NEVADA  
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
**NEVADA DIVISION OF FORESTRY**

2525 South Carson Street  
Carson City, Nevada 89701-5502  
Phone (775) 684-2500 Fax (775) 687-1159

September 13, 2004

**The Nevada Division of Forestry is accepting grant applications for the 2004 Wildland Urban Interface Program.**

The Nevada Division of Forestry is requesting applications for the 2004 Wildland Urban Interface grant program. Funding is available through the National Fire Plan distributed by the US Forest Service. The Nevada State Fire Assistance program will award these funds through a competitive grant program.

**CRITERIA & INSTRUCTIONS:**

**Eligibility:**

Grant funds can be used for costs associated with implementing on-the-ground hazardous fuels reduction projects, information and education relating to Wildland Urban Interface, and homeowner and community action projects. Projects must be implemented on state and/or private lands located in Nevada; projects on federal lands are not eligible.

Non-profit organizations, homeowner's associations, local fire departments and fire protection districts, fire safe council chapters, city, county, and state agencies and organizations are eligible to apply for funding.

**Maximum/Minimum:**

There is no minimum. Maximum dollar amount available for each grant application is \$125,000.

**Match:**

A minimum match of 25% is required for each project. Projects which include more than 25% matching funds (cash, donations, and in-kind services) may receive more favorable consideration during the competitive process. No federal funds may be used as match.

**Purpose:**

The purpose of this funding is to mitigate risk of Wildland fire in the Wildland Urban Interface areas. Grant projects should identify/assess risk; mitigate those risks and /or educate and inform communities about Wildland fire including defensible space.

**Timeline:**

Funds are available to successful applicants at the completion of the competitive process.

**Application Format:**

Applications must be submitted on the approved application form, available on the Nevada Division of Forestry website at [www.forestry.state.nv.us](http://www.forestry.state.nv.us). To receive an application by mail, contact the Nevada Division of Forestry at 775-684-2500. Applications should include a one page cover letter, on letterhead of the agency or organization submitting the application, signed by an authorized representative. The cover letter should include the amount requested, a brief summary of the project, and contact information. Please fill out the application thoroughly and provide all information requested, failure to do so may result in the rejection of the application.

**Maximum Page Limit:**

Applications should not exceed 5 pages, not including the cover letter, the letters of commitment from identified partners, and maps. Please do not include master plans, meeting minutes, or other lengthy documents. Do not include more than three letters of support.

**Reimbursement:**

Grantees must incur costs associated with the grant, as outlined in the *Approved Budget*, and then submit a *Request for Reimbursement*. *Requests for Reimbursement* must be accompanied by copies of invoices, receipts, or some other proof of payment. 25% of the total grant amount will be withheld until an NDF representative has verified the scope of work is complete, as agreed upon in the *Notice of Grant Award*.

**Reporting Requirements:**

Grantees are required to submit two quarterly progress reports per calendar year, for each year the grant is active. Progress reports are due July 1 and January 1 of each year. A final report is due upon completion of the project.

**EXAMPLES OF PROJECTS THAT QUALIFY (NOT ALL INCLUSIVE)****Improve Prevention:** FireWise or similar programs

- Living with Fire newspaper inserts
- Fire education components to Project Learning Tree
- Fire prevention projects
- Pamphlets, brochures, handouts

**Hazardous Fuels Reduction:** Defensible space around homes and structures

- Shaded fuel breaks
- Fuels reduction beyond defensible space
- Removal of slash including piling and burning; mulching; grinding, etc.
- Prescribed fire

**Restore Fire-adapted Ecosystems:** Fuels reduction beyond defensible space

- Removal of slash including piling and burning; mulching; grinding, etc.
- Prescribed fire
- Thinning
- Promote the establishment of native plants

**Homeowner and Community Action:** Multi-jurisdictional hazard reduction projects  
Homeowner-association sponsored fuels reduction projects  
Municipal, fire district, county coordination of slash disposal

**EXAMPLES OF PROJECTS THAT DO NOT QUALIFY(NOT ALL INCLUSIVE)**

Purchase of fire department equipment  
Small business start-up funding  
Research and development projects  
Preparedness and suppression capacity building

**Application Deadline:**

Application must be received by the State Office of the Nevada Division of Forestry at:  
2525 South Carson Street, Carson City, NV 89701, no later than 5:00 pm,  
**November 15, 2004**

All applications must contain an original signature. Faxed, electronic and incomplete applications will be rejected. Late applications will not be accepted.

**Applications must be received by 5:00 pm, November 15, 2004.**

For more information contact:

Kacey KC  
Nevada Division of Forestry  
2525 South Carson Street  
Carson City, NV 89701  
775-684-2531